

# How do I request School Leaver Employment Support funding?



## 1 Are you eligible?

To be eligible for School Leaver Employment Support, participants must first be eligible for an NDIS plan. To be eligible for the NDIS you must be:

- Living with permanent or life-long disability or require early intervention to reduce the support you will need in the future;
- Under 65 years old;
- Living in Australia; and
- An Australian citizen or permanent resident.

## 2 Request access

If you do not have an existing NDIS plan, you will need to contact the NDIS directly on 1800 800 110 to begin the application process. Alternatively, you can complete an Access Request Form on the NDIS website: [ndis.gov.au](http://ndis.gov.au).

## 3 Confirmation of eligibility

You will receive notice from the NDIS that your application has been approved or denied.

## 4 Get started on your plan with your Local Area Coordinator

Once your application has been approved by the NDIS, you will be contacted by a Local Area Coordinator to arrange a meeting to discuss your goals and create your first NDIS plan. At this meeting you can discuss your desire to include School Leaver Employment Support funding in your NDIS plan. If you already have an NDIS plan, you can choose to apply for funding during the review period of your current plan. Speak to your Local Area Coordinator about adding School Leaver Employment Support to your plan.

## 5 Choose your provider

You may choose to enlist the help of a Support Coordinator to assist with selecting the best School Leaver Employment Support provider to suit your needs. Ability Action Australia is a nationally registered NDIS provider and we are happy to answer any questions you may have about this process.

## 6 Review

In most cases, plans are reviewed every 12 – 24 months. You may request a review at any time, if your circumstances have changed or you would like to request a change to your plan. Your Local Area Coordinator will assist you in this process.

## What will School Leaver Employment Support look like on my NDIS plan?

School Leaver Employment Support is funded under Capacity Building – Finding and Keeping a Job (10\_021\_0102\_5\_3). This is an example of how your support might appear in your plan:

### Medium or long-term goal

*I would like to increase my skills and find work experience or part-time employment*

Capacity Building Supports	Budget
<b>Finding and Keeping a Job (CB Employment)</b> STATED SUPPORT – School Leaver Employment Supports funding to assist you to transition from education into employment.	\$22,789.44
<b>My Stated Supports funding will be:</b> \$22,789.44 School Leaver Employment Supports	



Ability Action Australia provides School Leaver Employment Support to NDIS participants. To register, or to enquire about our services, visit [abilityactionaustralia.com.au/referral-form](http://abilityactionaustralia.com.au/referral-form) or call us on **1800 238 958**.

